



Perform Blood Collection

Code HLTPAT306D



THE BENCHMARK GROUP
excellence in education

\$3900.00 (Inc GST)



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On behalf of The Benchmark Group, I am delighted to introduce you to the Nationally Accredited Perform Blood Collection Program.

Performing Blood Collection or Venepuncture is the process of obtaining intravenous access for the purpose of obtaining a sample of venous blood.

Venipuncture is one of the most routinely performed invasive procedures and is carried out for many reasons. Most commonly within the primary care setting, blood collection is used to obtain blood for diagnostic purposes or to monitor levels of blood components.

The drawing of blood is one of the most common and important diagnostic tools available to clinicians in healthcare. Its data is relied upon in the clinical setting for interpretation of a myriad of clinical signs and symptoms and developing skills in venepuncture can facilitate holistic and timely treatment.

The Perform Blood Collection program is evidence based and the techniques taught are designed to promote the best practice outcomes for patient care and the safety of the clinician.

The Perform Blood Collection Program is designed to be delivered as an onsite program. Onsite delivery offers an advantage for organisations and work places wanting to schedule and book their own course. Onsite courses can be contextualised to meet the specific clinical needs of a workplace including the demonstration of particular collection techniques to suit a particular client profile, the incorporation of local policies and procedures into the program delivery and even the use of designated products to support the transition of skills from classroom to clinical practice.

On successful completion of the Program, students will be issued with a Statement of Attainment for accredited unit HLTPAT306D perform blood collection.

If you have any further questions about the Perform Blood Collection Program, please do not hesitate to contact The Benchmark Group on 1300 855 568.

Kind regards,
The Benchmark Group Pty Limited



Bruce Greaves
General Manager



www.benchmarkgroup.com.au

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Perform Blood Collection

Blood is most commonly obtained from the median cubital vein, which lies within the cubital fossa anterior to the elbow. This vein lies close to the surface of the skin, and there is not a large nerve supply.

Minute quantities of blood may also be taken by fingersticks sampling and collected from infants by means of a heel stick or from scalp veins with a winged infusion needle.

Most blood collection in Australia is done with an evacuated tube system.

The equipment for this technique consists of a plastic hub, a hypodermic needle and a vacuum tube. Under certain circumstances, a syringe may be used, often with a butterfly needle, which is a plastic catheter attached to a short needle.

In many countries, a needle and syringe are still the most common method of drawing blood.

The program has been designed to provide students with the required knowledge and skills to safely obtain a blood sample in a clinical setting.

On completion of this program students should be able to:

- Demonstrate basic knowledge of human anatomy and physiology in relation to the vascular, arterial and nervous system and relevant to the variety of blood collection procedures and collection sites
- Demonstrate knowledge of the Function of needles and syringes, tourniquets, cleansing solutions and swabs and evacuated systems
- Identify and obtain clinical and personal data relevant for blood collection
- Choose the appropriate equipment for blood collection
- Perform the blood collection procedure
- Discuss the considerations that influence the correct selection of blood collection equipment including size and type of needle and collection site
- Perform post blood collection procedures including patient care, documentation and follow up
- Exhibit an appropriate level of care reflecting courtesy, responsiveness and helpfulness
- Trouble shoot problems
- Discuss and manage possible complications

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This program will enable participants to refresh their skills and knowledge and to enhance their ability to successfully perform this procedure.

This program will enable participants to be competent and confident in the performance of blood collection using the evacuated tube system, winged infusion sets (butterfly needles) and the needle and syringe collection methods.

Small class sizes ensure that all participants receive individual attention from our specialist facilitators who have a vast amount of industry blood collection (venipuncture) experience.

The Benchmark Group facilitators will communicate their specialist collection knowledge and essential practical skills in a manner that will make learning easy to understand, enjoyable and benefit everyone that is required to collect blood for routine testing in their employment role.

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Program Title	<i>Perform Blood Collection</i>
Unit Code	<i>HLTPAT306D</i>
Program Cost	\$3900.00*
Minimum Onsite	<i>Onsite booking ONLY for up to 14 students</i>
Program Duration	<i>4 Hours</i>
Assessment	<i>Assessment Portfolio + Observed Clinical Practice</i>
CPD Hours	<i>10 Hours</i>
Pre Requisites	<i>Registered or Enrolled Nurses, General Practitioners, Paramedics and ATSI Health Practitioners</i>

The minimum cost for delivery is \$3900.00. A discount is available if you are able to provide venue hire for the event.



The Fine Print...

The Benchmark Group Pty Limited delivers a range of nationally accredited courses and unit of competency programs. These are collectively referred to as our "courses".

Course Confirmation - Along with this application, you may have received a tax invoice for your course. The tax invoice acts as a confirmation of the receipt of your registration. This invoice will indicate the total cost required for participation, full payment of the tax invoice is required to guarantee your participation in the course.

Cancellation, Refund and Transfer - If a student cancels their registration; they will need to provide notice in writing prior to the commencement of the course. Should notification be received 14 days or more prior to the course commencing, The Benchmark Group Pty Limited will refund 90% of your course fee. Should notification be received less than 14 days prior to the course commencing, no refund will be provided.

If a student is unable to attend a course a substitute student may take their place at no additional cost. Enrolled students who fail to attend without notification will not be entitled to a refund. Transfers to other course can be organised. Please provide notice in writing at least 14 days prior to the commencement of the course to allow time for transfer. A \$10.00 course transfer fee may be incurred.

The Benchmark Group Pty Limited will make appropriate financial arrangements to guarantee the refund of course fees when:

- The course is cancelled or discontinued; or
- The customer has a acceptable reason for discontinuing the course (e.g. medical).

Alternatively, a substitute course or date may be offered and mutually agreed on.

Record Keeping and Access to Records - The Benchmark Group Pty Limited will keep a record of your participation in secure, confidential storage, including copies of any relevant qualification, statement of attainment or certificate of Attendance you have obtained.

As the student you are able to access this information at any time on request. When you contact The Benchmark Group Pty Limited, you will be required to establish your identity by answering some questions regarding your original registration. Please allow up to five (5) working days for The Benchmark Group Pty Limited to retrieve your documents from our archive system.

Certificates - On the successful completion of your course, The Benchmark Group Pty Limited will issue you with a qualification, statement of attainment, or certificate of attendance depending on the course you have completed. This will include your name, completion date, and the name of the qualification, unit of competency/s or course achieved.

Should you fail to meet the minimum requirements of a course, you will be provided with two (2) additional opportunities to re-submit course/program work, submit additional evidence, or demonstrate competence as part of your course/program fee. Additional opportunities remain at the discretion of the individual facilitator.

Nationally recognised qualifications are issued when you are assessed as competent in a nationally recognised qualification. Nationally recognised statements of attainment are issued when you are competent in units of competency, but less than the amount for a full qualification. Certificates of attendance are issued for industry training that is useful for your employment, but not part of the nationally recognised training system. Qualifications and statements of attainment issued by The Benchmark Group Pty Limited are recognised throughout Australia by other Registered Training Organisations, so, if you choose to undertake further course, your training with us may give you recognised prior learning into other course.

Revocation of a Qualification or Statement of Attainment - The Benchmark Group Pty Limited may revoke a qualification or statement of attainment should it be deemed that it was obtained as a result of misleading or deceptive conduct, issued in error by The Benchmark Group Pty Limited, or as directed by ASQA. Qualifications or statements of attainment may also be revoked if the participant is unable to provide full payment for the completed course, on the basis that all reasonable efforts have been made to receipt payment. A final notice of revocation will be issued, providing a period of fourteen (14) days to remit payment for the full amount.

Complaints and Assessment Appeals - Students who undertake courses offered by The Benchmark Group Pty Limited retain the right to lodge complaints about the service received and to lodge appeals against decisions made regarding competency. The Benchmark Group Pty Limited will respond personally to any written complaint made by a customer within five (5) working days of receipt. The complaint will then be investigated and resolved in a timely manner and the outcome will be advised appropriately. A full copy of our Complaints and Assessment Appeals Policy is available on request.

Access and Equity - The Benchmark Group Pty Limited will ensure every attempt is made to allow access to our courses for every individual regardless of disability and in accordance with equal opportunity legislation. The Benchmark Group Pty Limited also ensures that at all times customers are treated in an ethical and responsible manner that is consistent with the principles of social justice. If you have any concerns or particular requirements, for example assistance with disability, numeracy, or literacy, please contact The Benchmark Group Pty Limited directly.

Feedback - As part of our continuous improvement program, we are constantly seeking ways to gain feedback about the courses, training and services we provide. Evaluation Forms will be provided for you to complete at the conclusion of your course. In addition, you may be randomly requested to provide feedback at any stage during or after your participation. The aim of these evaluations is to allow you, the student to have an input into the workings of The Benchmark Group Pty Limited and to help us achieve a better and more efficient service.

Acceptance - By submitting this form and/or commencing your study with The Benchmark Group Pty Limited, you are accepting the terms and conditions as detailed above. Should you have any questions or queries related to these terms and conditions, please contact us on Ph: 1300 855 568.



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