



# Perform Electrocardiography (ECG)

Code HLTCAR001



THEBENCHMARKGROUP  
excellence in education

**\$3900.00**

*(Per Course Inc GST)*

# Perform ECG

## Perform ECG

An electrocardiogram (ECG) is a medical test that detects cardiac (heart) abnormalities by measuring the electrical activity generated by the heart as it contracts. The machine that records the patient's ECG is called an electrocardiograph.

The electrocardiograph records the electrical activity of the heart muscle and displays this data as a trace on a screen or on paper.

ECGs from normal, healthy hearts have a characteristic shape. Any irregularity in the heart rhythm or damage to the heart muscle can change the electrical activity of the heart so that the shape of the ECG is changed.

An ECG may be requested for a patient experiencing symptoms such as chest pain, shortness of breath, dizziness, fainting, or fast or irregular heartbeats (palpitations). ECGs are often performed to monitor the health of patients who have been diagnosed with heart problems, to help assess artificial cardiac pacemakers or to monitor the effects of certain medications on the heart.

The standard 12-lead electrocardiogram is a representation of the heart's electrical activity recorded from 10 electrodes placed in standard positions on the body surface.

## Course Outline

Perform electrocardiography (ECG) is a short course designed to develop the knowledge and skill required to perform an ECG correctly to allow for accurate interpretation.

On successful completion of this learning package, students will:

- Have an understanding of how the 12-lead ECG is produced
- Be able to prepare the ECG machine for use
- Be able to prepare the client to obtain an ECG
- Attach the ECG electrodes correctly
- Perform an ECG tracing
- Be able to recognise ECG rhythms that require urgent medical attention

It is especially relevant to practice nurses, pathology technicians, emergency nurses, and community, regional, rural and remote nurses.

There are no pre requisites for entry to the Perform ECG Program.



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## Onsite Course Delivery

Due to the specialist nature of the perform ECG program and the need to provide specialist facilitation, this program can only be booked as an onsite program.

The cost includes delivery for a group of up to 12 students including the provision of venue, catering, equipment and assessment.

Onsite courses offer organisations the opportunity to book and schedule courses to meet the specific needs of their own staff. Onsite courses booked with The Benchmark Group can be contextualised to meet the specific needs of your organisation and can be scheduled for a date and time to best suit your staff.

## Facilitators

The Benchmark Group engage a team of highly skilled and endorsed First Aid and Emergency Responder facilitators. All of our facilitators are Registered Nurses with specific expertise in the delivery of the program.

On successful completion of this course participants will receive a Nationally Accredited Statement of Attainment for Performing ECG (Code HLTCAR001).

<b><i>Program Title</i></b>	<i>Perform Electrocardiography (ECG)</i>
<b><i>Unit Code</i></b>	<i>HLTCAR001</i>
<b><i>Program Cost</i></b>	<b><i>\$325.00 Per Student</i></b>
<b><i>Minimum Onsite</i></b>	<i>Minimum 12 Students</i>
<b><i>Program Duration</i></b>	<i>3 Hours</i>
<b><i>Assessment</i></b>	<i>Assessment Portfolio + Observed Clinical Practice</i>
<b><i>CPD Hours</i></b>	<i>10 Hours</i>
<b><i>Pre Requisites</i></b>	<i>There are no pre requisites for this program.</i>

*The minimum cost for delivery is \$3900.00. A discount is available if you are able to provide venue hire for the event.*



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# Perform ECG

## Frequently Asked Questions

*Can I only book this as a complete course?*

Yes. Due to the specialist nature of the Perform ECG Program and the need to provide specialist facilitation, this program can only be booked as an onsite program.

*Why would my organisation book an onsite course?*

Onsite courses offer organisations the opportunity to book and schedule courses to meet the specific needs of their own staff. Onsite courses booked with The Benchmark Group can be contextualised to meet the specific needs of your organisation and can be scheduled for a date and time to best suit your staff.

Onsite courses are often used as an opportunity to create whole of organisation change in managing certain clinical procedures, screening activities and outcomes.

*How many people can come?*

The cost of \$3900.00 allows you to invite up to 16 students.

*How long does the course take?*

The course is delivered in a 3 hour workshop.

*What if I cannot fill the course?*

You can still book the course for delivery even if you have less than 16 students. Even if the course was half full, it still represents outstanding value for money for onsite delivery.

*What do I receive at the completion of the program?*

At the completion of the program, successful students will receive a nationally accredited statement of attainment for Perform ECG. A nationally recognised statement of attainment lists the individual unit or units of competency that a student has completed. It is nationally recognised under the Australian Qualifications Framework (AQF).

*How do you gain evidence of competency?*

We assess competency in 2 ways. During the workshop, you will be required to complete a number of practical skills demonstrations. These will be assessed during the workshop by the endorsed facilitator. You are required to complete the assessment portfolio and submit for assessment



### **The Fine Print...**

The Benchmark Group Pty Limited delivers a range of nationally accredited courses and unit of competency programs. These are collectively referred to as our "courses".

**Course Confirmation** - Along with this application, you may have received a tax invoice for your course. The tax invoice acts as a confirmation of the receipt of your registration. This invoice will indicate the total cost required for participation, full payment of the tax invoice is required to guarantee your participation in the course.

**Cancellation, Refund and Transfer** - If a student cancels their registration; they will need to provide notice in writing prior to the commencement of the course. Should notification be received 14 days or more prior to the course commencing, The Benchmark Group Pty Limited will refund 90% of your course fee. Should notification be received less than 14 days prior to the course commencing, no refund will be provided.

If a student is unable to attend a course a substitute student may take their place at no additional cost. Enrolled students who fail to attend without notification will not be entitled to a refund. Transfers to other course can be organised. Please provide notice in writing at least 14 days prior to the commencement of the course to allow time for transfer. A \$10.00 course transfer fee may be incurred.

The Benchmark Group Pty Limited will make appropriate financial arrangements to guarantee the refund of course fees when:

- The course is cancelled or discontinued; or
- The customer has a acceptable reason for discontinuing the course (e.g. medical).

Alternatively, a substitute course or date may be offered and mutually agreed on.

**Record Keeping and Access to Records** - The Benchmark Group Pty Limited will keep a record of your participation in secure, confidential storage, including copies of any relevant qualification, statement of attainment or certificate of Attendance you have obtained.

As the student you are able to access this information at any time on request. When you contact The Benchmark Group Pty Limited, you will be required to establish your identity by answering some questions regarding your original registration. Please allow up to five (5) working days for The Benchmark Group Pty Limited to retrieve your documents from our archive system.

**Certificates** - On the successful completion of your course, The Benchmark Group Pty Limited will issue you with a qualification, statement of attainment, or certificate of attendance depending on the course you have completed. This will include your name, completion date, and the name of the qualification, unit of competency/s or course achieved.

Should you fail to meet the minimum requirements of a course, you will be provided with two (2) additional opportunities to re-submit course/program work, submit additional evidence, or demonstrate competence as part of your course/program fee. Additional opportunities remain at the discretion of the individual facilitator.

Nationally recognised qualifications are issued when you are assessed as competent in a nationally recognised qualification. Nationally recognised statements of attainment are issued when you are competent in units of competency, but less than the amount for a full qualification. Certificates of attendance are issued for industry training that is useful for your employment, but not part of the nationally recognised training system. Qualifications and statements of attainment issued by The Benchmark Group Pty Limited are recognised throughout Australia by other Registered Training Organisations, so, if you choose to undertake further course, your training with us may give you recognised prior learning into other course.

**Revocation of a Qualification or Statement of Attainment** - The Benchmark Group Pty Limited may revoke a qualification or statement of attainment should it be deemed that it was obtained as a result of misleading or deceptive conduct, issued in error by The Benchmark Group Pty Limited, or as directed by ASQA. Qualifications or statements of attainment may also be revoked if the participant is unable to provide full payment for the completed course, on the basis that all reasonable efforts have been made to receipt payment. A final notice of revocation will be issued, providing a period of fourteen (14) days to remit payment for the full amount.

**Complaints and Assessment Appeals** - Students who undertake courses offered by The Benchmark Group Pty Limited retain the right to lodge complaints about the service received and to lodge appeals against decisions made regarding competency. The Benchmark Group Pty Limited will respond personally to any written complaint made by a customer within five (5) working days of receipt. The complaint will then be investigated and resolved in a timely manner and the outcome will be advised appropriately. A full copy of our Complaints and Assessment Appeals Policy is available on request.

**Access and Equity** - The Benchmark Group Pty Limited will ensure every attempt is made to allow access to our courses for every individual regardless of disability and in accordance with equal opportunity legislation. The Benchmark Group Pty Limited also ensures that at all times customers are treated in an ethical and responsible manner that is consistent with the principles of social justice. If you have any concerns or particular requirements, for example assistance with disability, numeracy, or literacy, please contact The Benchmark Group Pty Limited directly.

**Feedback** - As part of our continuous improvement program, we are constantly seeking ways to gain feedback about the courses, training and services we provide. Evaluation Forms will be provided for you to complete at the conclusion of your course. In addition, you may be randomly requested to provide feedback at any stage during or after your participation. The aim of these evaluations is to allow you, the student to have an input into the workings of The Benchmark Group Pty Limited and to help us achieve a better and more efficient service.

**Acceptance** - By submitting this form and/or commencing your study with The Benchmark Group Pty Limited, you are accepting the terms and conditions as detailed above. Should you have any questions or queries related to these terms and conditions, please contact us on Ph: 1300 855 568.



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